**Maple Creek School Minutes**

**15933 Maple Creek Road Korbel, Ca 95550**

**Time: June 10, 2022 09:30 AM Pacific Time**

1. **Call to Order**. The regular meeting of the Board of Trustees of Maple Creek School District was called to order at 9:53 on June 10, 2022. Present for the meeting were Rama Zarcufsky, Jill Giordano, Laura Borusas, and Wendy Orlandi.
2. **Adjustment to the Agenda** -none
3. **Public Comments –**none of
4. **Consent Calendar**
   1. Approve the minutes of the **May 13, 2022 meeting**
   2. Review account payable prelists: **05/01/22-05/31/22**
   3. Review regular payroll: **May 2022**

A motion to approve the consent calendar was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed

1. **Action Items** 
   1. Approve/Disapprove virtual or hybrid option for future board meetings in compliance with the AB 361 and the Brown Act. A motion to approve hybrid option for future board meetings in compliance with the AB 361 and the Brown Act was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   2. Public Hearing:
      1. MCLCAP including annual review\*Full documents available in the office, at the meeting, and by request.
      2. Budget Adoption 2022-2023.
      3. 2022-2023 Resolution regarding the Education Protection Account: funding and spending of EPA money \*Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education and community college districts are required to determine how the moneys received from the Education Protection Account (EPA) are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. This information will be posted on the school website.
      4. Dashboard Indicators

Public Hearing was held for Item 5.2.1 MCLCAP; 5.2.2 Budget Adoption; 5.2.3 Education Protection Account; 5.2.4 Dashboard Indicators. No changes were recommended.

* 1. Approve/Disapprove James Marta & Company to complete the GASB 68. A motion to approve James Marta & Company to complete the GASB 68 was made by Laura Borusas, Rama Zarcufsky seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
  2. Approve/Disapprove Resolution For Transfer From Special Reserve. A motion to approve Resolution For Transfer From Special Reserve was made by Laura Borusas, Rama Zarcufsky seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
  3. Approve/Disapprove Resolution For Appropriation To Special Reserve. A motion to approve Resolution For Appropriation To Special Reserve was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
  4. Approve/disapprove Warrant Distribution Authorization Form CS-1 and Certification Form CS-7 for 2022-2023. A motion to approve Warrant Distribution Authorization Form CS-1 and Certification Form CS-7 for 2022-2023 was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
  5. Approve/Disapprove MOU First 5 Humboldt. – No action taken as the MOU has not been received by the district.
  6. Approve/Disapprove Excess of Minimum Reserves and Designated Ending Balance. –No action taken; included in the budget public hearing; to be approved 06/15/22.

1. **Items to be discussed; Action may be taken**
   1. Budget Overview Presentation; input welcome. The superintendent shared slides with an overview of budget items relating to the following actions.
   2. Approve/Disapprove vacancy posts; positions available. A motion to approve a 0.20FTE classroom aide position; an hourly before/aftercare position; and a 0.40 FTE Community School Grant position was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   3. Approve/Disapprove change to classified salary schedule \*minimum wage. A motion to approve 2022-2023 classified salary schedule, effective July 1, 2022 was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   4. Approve/Disapprove change to certificated salary schedule; establish administrative salary schedule. A motion to approve the 2022-2023 certificated salary schedule and an the superintendent/principal salary schedule was made by Rama Zarcufsky, Laura Borusas seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   5. Approve/disapprove certificated contracts 2022/2023 school year. A motion to approve one full time certificated teacher contract and one 0.80FTE teaching contract (combining 0.60FTE enrichment/academic support and 0.20 special education services) was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   6. Approve/disapprove additional classified contract. A motion to approve 0.20FTE classroom aide and an hourly before/afterschool contract was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   7. ~~2022/2023 school year~~
   8. Review MCFC and SSC minutes and response letter. MCFC minutes, SSC minutes (which included a review of the LCAP, surveys, and local dashboard indicators), and the response letter from the superintendent were reviewed. No action taken.
   9. Approve/Disapprove County Wide Interdistrict Transfer Policy. A motion to approve the County Wide Interdistrict Transfer Policy 2022-2023 was made by Jill Giordano, Rama Zarcufsky seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   10. Approve/Disapprove HERC contract. A motion to approve the HERC contract ($200) was made by Rama Zarcufsky, Laura Borusas seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed.
   11. Approve/Disapprove CO-OP contract. A motion to approve the CO-OP contract ($500) was made by Rama Zarcufsky, Jill Giordano seconded the motion: Ayes 3, Nays 0, Absent 0: motion passed
   12. Approve/Disapprove Cyber security plan – No action taken as the requirements recently changed.
2. **Information Items/Administrator’s Reports**
   1. Administrator’s report: Covid update; Rural Network/Student Leadership; ArtSEL; Clearing the Administrative Credential; Community School Grant; First 5 grant; Tri-Counties bank; MOU David L. Moonie \*signature required; Con-APP to be approved between 08/01 and 08/15.

The Rural Network/Student Leaderships water safety and outdoor education was a success, several under 5 families joined the program on Tuesday; ArtSEL is proving the be an excellent professional development opportunity; The Preliminary credential is completed, the next two years will clear the credential; Community School Grant was approved; First 5 grant has been approved; Tri-Counties bank has requested board members to sign another form; MOU David L. Moonie requires board signature; The state is releasing the Con-APP late and the board will need to approve it between August 1st and 15th.

1. **Communication:** -none
2. **Closing**

Meeting was adjourned at 11:29 A.M.

Minutes respectfully submitted by Wendy Orlandi

Superintendent Board Clerk